

# Unit Level Training Plans

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Heading	Considerations
Who needs to be trained?	Examples: Unit midwives, Obstetricians, Neonatologists, Ward Clerks, Care Assistants, Neonatal Nurses, Anaesthetists, Rotational Midwives, Community Midwives, Volunteers etc.
What do they need to know?	Examples: <ul style="list-style-type: none"> <li>• Knowledge and rationale for giving MgSO4</li> <li>• Knowledge of PReCePT Clinical Guideline/NICE NG 25/Regional/Local guideline re MgSO4 neuroprotection</li> <li>• Knowledge of patient pathway, administration process and changes to documentation</li> <li>• Knowledge of patient information leaflet</li> </ul>
Who is responsible for their training?	Examples: <ul style="list-style-type: none"> <li>• Unit Midwife Lead</li> <li>• Unit Obstetric Lead</li> </ul>
What is the method of training?	Examples: <ul style="list-style-type: none"> <li>• Face-to-face – what level of training package?</li> <li>• Notice board using infographics</li> <li>• Project newsletter</li> <li>• Training page on Trust intranet</li> </ul>
How will attendance be recorded?	Example: <ul style="list-style-type: none"> <li>• Trainer to record or trainee to sign</li> </ul>
What is the total number of staff who need to be trained?	

